

COUND PARISH COUNCIL

Chairman: Cllr Simon James
cpc@simonjames.uk

Clerk: Lisa Harris
Clerk@cound.org.uk

MINUTES OF PARISH COUNCIL MEETING Held on 20 November 2025 at Cound Moor Village Hall

Present: Parish Councillors S James (Chair), R Davies, S Green, J Hall, T Roberts, R Sartain, S Scott, M Smith, and Shropshire Councillor S Coleman

Clerk: Lisa Harris

No members of the public were present

49.25 Apologies for Absence

Apologies were received from Councillor K Symonds.

50.25 Disclosable Pecuniary Interests

- a) No disclosable pecuniary interests were declared.
- b) There were no applications for a dispensation regarding disclosable pecuniary interests

51.25 Public Participation Session - *a period of 15 minutes will be set aside for the public to speak, with a strict 5-minute limit per speaker. Members of the public may speak on matters appearing on the agenda. However, if a matter does not appear on the agenda, a written request should be submitted to the Clerk no later than 2 working days before the meeting.*

There were no members of the public present.

52.25 To approve the Minutes of the Parish Council Meeting held on 18 September 2025

The minutes of the previous meeting had been circulated.

It was proposed by Councillor Roberts and seconded by Councillor Green and

resolved (without opposition)

that the minutes of the Parish Council Meeting held on 18 September 2025 be accepted as a true record. The minutes were signed accordingly.

53.25 Clerk's report on matters arising since the Parish Council Meeting on 18 September 2025

- Returned the completed parish priority list to Shrewsbury Rural East, West Mercia Police.
- Advised by Elections at Shropshire Council that following May's elections there are a large number of Councillors within the county that have not completed their Register of Interests online or have outstanding corrections that need to be made. Councillors are reminded of the legal requirement to complete their forms.
- At September's meeting Councillor Hall had expressed grave concerns about the safety of the Bullhill Brook wet ford on the road to Acton Pigott. The cobbled "floor" had developed some very deep holes which are not visible due to the water and therefore present a serious risk to vehicles crossing the ford. The day after the

meeting reported the issue via FixMyStreet and also directly to Highways Maintenance at Shropshire Council. An immediate response was received and was advised it was considered a “potential safety critical issue” which would be inspected immediately. Was further advised that after the site visit Highways Maintenance had determined what was required – to repair the ford using concrete poured into the area of erosion. As it was considered an emergency, the the road was closed for a few days the week commencing 6 October 2025 and the works were carried out.

54.25 To receive report from Shropshire Councillor

Councillor Coleman provided a brief update:

- Shropshire Council is awaiting the result of a request for Exceptional Financial Support, in a loan of £60M. This is in the hope of avoiding having to issue a Section 114 Notice – an official declaration that an authority is unable to balance its budget to meet its spending requirements. Without government help, Shropshire Council said it would need to consider its position and could not rule out the issue of a Section 114 Notice until it hears. This would result in commissioners being brought in to run Shropshire Council and would undoubtedly lead to cuts in non-statutory services.

55.25 To receive any relevant updates from parish councillors

- Councillor Roberts had performed the defibrillator audit checks and confirmed that both defibrillators were ready to use as and when required. The Circuit has been updated.
- Councillor Roberts also reported that repair works on the War Memorial had been completed. The Parish Council wishes to put on record its thanks to local stonemason Mr Paul Arrowsmith who undertook the work for significantly less than the market rate. On behalf of the Parish Council, Councillor Roberts had thanked both Mr Arrowsmith and Mr David Burn (Environmental Maintenance Contractor) for their efforts in ensuring the War Memorial, and the surrounding area, looked at its best for Remembrance Sunday.
- Councillor Sartain gave a brief update on the Guildhall: A number of successful events had taken place recently including the Autumn Breakfast the previous Sunday. The Flicks in the Sticks season continues, with Paddington in Peru showing this coming Friday. The always popular wreath-making workshops were being held in early December. The twice monthly coffee mornings organised by Tim and Sue Wright are well attended with dates advertised in Village Life and on the Guildhall website. Carols in the Churchyard will be taking place on December 23
- Councillor Smith advised that work continues on the Coronation Commemoration plaque for the War Memorial and progress is being made.

56.25 Current financial matters

a) Payments

Payee	Description	Amount
Miss L Harris	Clerk's expenses October/November	£ 71.00
Mr P Arrowsmith	Repair of War Memorial	£ 425.00
Cound Moor VH	Venue hire – 2025/26	£ 75.00
Miss L Harris	NJC pay award backdated to April 2025	£ 88.24
HMRC	PAYE on Clerk's backdated pay	£ 22.00
Miss L Harris	Clerk's salary October/November	£ 681.04
HMRC	PAYE on Clerk's salary October/November	£ 170.20
TOTAL		£ 1532.48

It was proposed by Councillor James and seconded by Councillor Roberts and **resolved (without opposition)**

that the above accounts be approved for payment.

b) Bank reconciliation to 13 November 2025

The bank was reconciled at £8,758.87, being the online banking balance on the date the meeting agenda was prepared. The bank reconciliation was agreed and signed accordingly.

c) Half year accounts and review

The Clerk presented the receipts and payments account up to the end of September 2025 and a projection to the end of the year. Costs for the full year are projected to align with the budget for 2025/26. The precept to be claimed from Shropshire Council and the 2026/27 budget will be discussed in full at January's meeting.

57.25 Planning

1. Decisions to note

a. Ref: 25/03551/CPL

Address: Cound Tennis Court Cound Shrewsbury Shropshire SY5 6AP

Description: Certificate of lawfulness for the construction of an outside wall

Validated: 23 Sep 2025

Status: Lawful

Application can be viewed on Shropshire Council's Planning Portal, or by clicking [here](#)

b. Ref: 25/03677/DIS

Address: Proposed Barn Conversion South West of Evenwood Farm Kenley Shrewsbury Shropshire

Description: Discharge of Condition 4 (Level 2 Photographic Survey) on Planning Permission 23/04257/PMBPA

Validated: 02 Oct 2025

Status: Granted

Application can be viewed on Shropshire Council's Planning Portal, or by clicking [here](#)

2. Planning applications for consideration

a. Ref: 25/03896/FUL

Address: Winnow Barn Golding Acton Pigott Shrewsbury Shropshire SY5 7HJ

Description: Alteration of existing barn doors to include installation of new glazed door set, opening up and glazing further original ventilation slots and new flue installation

Validated: 17 Oct 2025

Status: Pending Consideration

Application can be viewed on Shropshire Council's Planning Portal, or by clicking

[here](#)

b. Ref: 25/03897/LBC

Address: Winnow Barn Golding Acton Pigott Shrewsbury Shropshire SY5 7HJ

Description: Alteration of existing barn doors to include installation of new glazed door set, opening up and glazing further original ventilation slots and new flue installation

Validated: 17 Oct 2025

Status: Pending Consideration

Application can be viewed on Shropshire Council's Planning Portal, or by clicking [here](#)

58.25 To consider a formal leave of absence for Councillor Symonds

Under Section 85 of the Local Government Act 1972, a parish councillor who fails to attend a meeting for a period of six consecutive months automatically ceases to be a member and is disqualified from office, unless the council formally approves the reason for their absence before the six-month period expires.

It was proposed by Councillor Hall and seconded by Councillor Roberts and **resolved (without opposition)**

that due to serious illness, Councillor Symonds be granted a leave of absence until July 2026.

59.25 Correspondence

Nothing beyond what already mentioned.

60.25 Future agenda items

- Finalise the 2026/27 budget/precept

61.25 Date of next meeting

Thursday 15 January 2026 at 7.00pm at Cound Moor Village Hall

The Chairman thanked everybody for attending and the meeting closed at 7.41pm.

Signed by Chairman:

Date: 15 January 2026