

# COUND PARISH COUNCIL

Chairman: Cllr Simon James

Clerk: Lisa Harris

clerk@cound.org.uk

9 May 2025

Dear Parish Councillor

You are summoned to attend the Annual Parish Council Meeting to be held on Thursday 14 May 2024 to commence upon the conclusion of the Annual Parish Meeting, in Cound Guildhall.

Yours faithfully

  
Lisa Harris CILCA  
Clerk/RFO to Cound Parish Council

## AGENDA

<b>01.25</b>	<b>Election of Chairman</b>
<b>02.25</b>	<b>Chairman to sign Declaration of Acceptance of Office</b>
<b>03.25</b>	<b>Election of Vice Chairman</b>
<b>04.25</b>	<b>Vice Chairman to sign Declaration of Acceptance of Office</b>
<b>05.25</b>	<b>Declaration of Acceptance of Office for all Councillors</b>
<b>06.25</b>	<b>Apologies for absence</b>
<b>07.25</b>	<b>Disclosable Pecuniary Interests</b> a) Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests. b) To consider any applications for dispensation.
<b>08.25</b>	<b>Public Participation Session</b> – a period of 15 minutes will be set aside for the public to speak, with a strict 5-minute limit per speaker. Members of the public may speak on matters appearing on the agenda. However, if a matter does not appear on the agenda, a written request should be submitted to the Clerk no later than 2 working days before the meeting.
<b>09.25</b>	<b>To approve the Minutes of the Parish Council Meeting held on 20 March 2025</b>
<b>10.25</b>	<b>Clerk's report on matters arising since the Parish Council Meeting on 20 March 2025</b>
<b>11.25</b>	<b>To receive reports from Shropshire Councillor</b>
<b>12.25</b>	<b>To receive any relevant updates from parish councillors</b>
<b>13.25</b>	<b>To review and re-adopt Standing Orders</b>

14.25	To review and re-adopt Financial Regulations
15.25	To review and re-adopt Code of Conduct
16.25	To review and re-adopt the Risk Management Schedule
17.25	To receive and review the Asset Register as at 31/03/25
18.25	To appoint insurers for the period 01/06/25 – 31/05/26
19.25	<p>Annual Return for the year ended 31 March 2025</p> <p>Council to receive, approve and sign (as appropriate) the following:</p> <ul style="list-style-type: none"> <li>a) Final bank reconciliation and accounts 2024/25</li> <li>b) Internal Audit report 2024/25 (AGAR part 2 page 4)</li> <li>c) Certificate of Exemption 2024/25 (AGAR part 2 page 3)</li> <li>d) Annual Governance statement 2024/25 (AGAR part 2 page 5)</li> <li>e) Summary accounting statements 2024/25 (AGAR part 2 page 6)</li> </ul>
20.25	<p>Current financial matters:</p> <ul style="list-style-type: none"> <li>a) Payments - To approve outstanding accounts for payment</li> <li>b) Bank reconciliation to 9 May 2025</li> </ul>
21.25	<p>Planning</p> <ul style="list-style-type: none"> <li>1. Decisions to note <ul style="list-style-type: none"> <li>a. Ref: 25/00521/FUL Address: Brookside Cottage Cound Shrewsbury Shropshire SY5 6AP Description: Erection of replacement side extension and detached garage Validated: 25 Feb 2025 Status: Granted</li> <li>b. Ref: 25/00522/LBC Address: Brookside Cottage Cound Shrewsbury Shropshire SY5 6AP Description: Erection of replacement side extension and detached garage Validated: 25 Feb 2025 Status: Granted</li> <li>c. Ref: 25/00756/DIS Address: 24 Upper Cound Shrewsbury Shropshire SY5 6AS Description: Discharge of condition 4 (landscaping) on planning permission 24/04334/FUL Validated: 26 Feb 2025 Status: Granted</li> </ul> </li> <li>2. Planning applications for consideration <ul style="list-style-type: none"> <li>a. Ref: 25/01037/PAAFC Address: Lower Cound Farm Cound Shrewsbury Shropshire SY5 6AJ Description: Change of use of an existing agricultural building to a use falling within use Class E (d)</li> </ul> </li> </ul>

	<p>Validated: 18 Mar 2025</p> <p>Status: Pending Consideration</p> <p><b>b. Ref: 25/01120/AMP</b></p> <p>Address: Birchmoor 5 The Heighways Upper Cound Shrewsbury Shropshire SY5 6AR</p> <p>Description: Non-material amendment to planning application number 24/03223/FUL – changes to materials specified in the approved plans</p> <p>Validated: 24 Mar 2025</p> <p>Status: Pending Consideration</p>
<b>22.25</b>	<b>Correspondence</b>
<b>23.25</b>	<p><b>Future agenda items</b></p> <p>Councillors’ opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. <b>Councillors are respectfully reminded that this is not an opportunity for detailed debate or decision making.</b></p>
<b>24.25</b>	<p><b>Date of next meeting</b></p> <p>Thursday 17 July 2025, Cound Guildhall at 7.00pm.</p>